



Charleston, IL August, 2018 (ASP 02)

Dear Applicants,

The Newman Catholic Center is pleased to offer an **AFTER SCHOOL PROGRAM** for a LIMITED NUMBER OF STUDENTS (7-14 years old)

- This program provides **one-on-one academic help** and mentoring.
- A college student will work for an hour with your child on homework or **extra practice**.
- A light **healthy snack** will be provided.
- Be sure that we will care and share our love with your student providing one on one attention.

The program runs from MONDAY THROUGH THURSDAY FROM 4:00 TO 5:00 PM

- Your child will be tutored from **4:00-5:00** (including play, pray and circle time)
- Please drop them off **on time** and pick them up **on time**. (we don't have full time staff)

LIMITED TRANSPORTATION: Due to a high number of requests for TRANSPORTATION, the first come first serve policy for our bus was put into effect. **If there is room for your child:**

- Please have your child and or children **ready** for pick up between **3:30-4:00pm**
- Your child will be dropped off from **5:00-5:30pm**

GENERAL POLICIES OF THE AFTER SCHOOL PROGRAM

1. The purpose of the After School Program is to HELP YOUR STUDENT ACADEMICALLY.

- This is not a babysitting service.
- The first 45 minutes will be educational activities. This is not negotiable. *Your student is expected to bring his/her homework and necessary materials each day.*
- You will be notified if a party or other activity may shorten the time for educational activities.

2. YOUR CHILD IS TO ATTEND EVERY DAY he/she is registered.

- **Excess absences will not be tolerated**, and your child will be dismissed from the program.
- If your child will not be attending a certain day due to illness, doctor appointment, etc., you are expected to call the Newman Catholic Center at **348-0188 by 3:00pm**.

3. FOR THE BENEFIT OF THE ENTIRE PROGRAM

- Your student IS EXPECTED TO BE RESPECTFUL and on his/her best behavior.
- Your child will be dismissed from the program if misbehavior becomes excessive.

We will let you know if there is room for your child, the week before the program starts.

**After School Program Coordinators
Newman Catholic Center (217) 348 - 0188 Ex# 11**

"Without confidence and love, there can be no true education. If you want to be loved...you must love yourselves, and make your children feel that you love them." St. John Bosco