



Charleston, IL August, 2017 (ASP 02)

Dear Applicants,

The Newman Catholic Center in conjunction with the Student Volunteer Center is pleased to offer an **AFTER SCHOOL PROGRAM** for a LIMITED NUMBER OF STUDENTS (7-14 years old)

- This program provides **one-on-one academic help** and mentoring with your child.
- A college student will work for an hour with your child on homework or **extra practice**.
- A light **healthy snack** will be provided.
- Be sure that we will care and share our love with your student providing one on one attention.

The program runs from MONDAY THROUGH THURSDAY FROM 4:00 TO 5:00 PM

- Your child will be tutored from **4:00-5:00** at the Newman Center (including play and circle time)
- Please drop them off **on time** and pick them up **on time**.

LIMITED TRANSPORTATION: Due to a high number of requests for TRANSPORTATION, the first come first serve policy for our bus was put into effect. If there is room for your child:

- Please have your child and or children **ready** for pick up.
- Your child will be picked up between **3:30-4:00pm** (destination written on the application)
- Your child will be dropped off from **5:00-5:30pm**

GENERAL POLICIES OF THE AFTER SCHOOL PROGRAM

1. The purpose of the After School Program is to HELP YOUR STUDENT ACADEMICALLY.

- This is not a babysitting service.
- The first 45 minutes will be educational activities. This is not negotiable.
- He/She is expected to bring his/her homework and necessary materials to the program each day.
- A party or other activity may shorten the time for educational activities. You will be notified of these days.

2. YOUR CHILD IS TO ATTEND EVERY DAY he/she is registered.

- **Excess absences will not be tolerated**, and your child will be dismissed from the program.
- If your child will not be attending a certain day due to illness, doctor appointment, etc., you are expected to call the Newman Catholic Center at **348-0188 by 3:00pm**.

3. Your student IS EXPECTED TO BE RESPECTFUL and on his/her best behavior.

- It is a privilege to attend this program. Misbehavior will not be tolerated.
- Your child will be dismissed from the program if misbehavior becomes excessive.
- These policies have been put into place to help the program run smoothly.

We will let you know if there is room for your child, and the exact day when tutoring will start. If you have questions **Please feel free to call 217 348 0188 EXT. 11.**

TUTORING WILL START ON MONDAY, SEPT. 11th Calendar in the back.

** Keep this sheet for your reference **

Sincerely,

After School Program Coordinators
Student Volunteer Center - Newman Catholic Center (217) 348 - 0188 Ex# 11

Newman Catholic Center
AFTER SCHOOL PROGRAM

FALL 2017

PLEASE KEEP THIS
 CALENDAR IN A
 VISIBLE PLACE AT
 HOME.

We expect your child these following days! If your child cannot
 make it please call 217 348 0188

**except days in black*

| | | |
|-----|--------|---------------------------|
| Mon | Sep 11 | TUTORING |
| Tue | Sep 12 | TUTORING |
| Wed | Sep 13 | TUTORING |
| Thu | Sep 14 | TUTORING |
| Mon | Sep 18 | TUTORING |
| Tue | Sep 19 | TUTORING |
| Wed | Sep 20 | TUTORING |
| Thu | Sep 21 | TUTORING |
| Mon | Sep 25 | TUTORING |
| Tue | Sep 26 | TUTORING |
| Wed | Sep 27 | TUTORING |
| Thu | Sep 28 | TUTORING |
| Mon | Oct 02 | TUTORING |
| Tue | Oct 03 | TUTORING |
| Wed | Oct 04 | TUTORING |
| Thu | Oct 05 | TUTORING |
| Mon | Oct 09 | COLUMBUS DAY |
| Tue | Mar 07 | TUTORING |
| Wed | Mar 08 | TUTORING |
| Thu | Mar 09 | TUTORING |
| Mon | Oct 16 | TUTORING |
| Tue | Oct 17 | TUTORING |
| Wed | Oct 18 | TUTORING |
| Thu | Oct 19 | TUTORING |
| Mon | Oct 23 | TUTORING |
| Tue | Oct 24 | TUTORING |
| Wed | Oct 25 | TUTORING |
| Thu | Oct 26 | TUTORING |
| Mon | Oct 30 | TUTORING |
| Tue | Oct 31 | TUTORING |
| Wed | Nov 01 | TUTORING |
| Thu | Nov 02 | TUTORING |
| Mon | Nov 06 | TUTORING |
| Tue | Nov 07 | TUTORING |
| Wed | Nov 08 | TUTORING |
| Thu | Nov 09 | TUTORING |
| Mon | Nov 13 | TUTORING |
| Tue | Nov 14 | TUTORING |
| Wed | Nov 15 | TUTORING |
| Thu | Nov 16 | TUTORING |
| Mon | Nov 20 | THANKSGIVING BREAK |
| Tue | Nov 21 | THANKSGIVING BREAK |
| Wed | Nov 22 | THANKSGIVING BREAK |
| Thu | Nov 23 | THANKSGIVING BREAK |
| Mon | Nov 27 | TUTORING |
| Tue | Nov 28 | TUTORING |
| Wed | Nov 29 | TUTORING |
| Thu | Nov 30 | TUTORING |
| Mon | Dec 04 | TUTORING |
| Tue | Dec 05 | TUTORING |
| Wed | Dec 06 | TUTORING |
| Thu | Dec 07 | TUTORING |

*“Without confidence
 and love,
 there can be no true
 education.
 If you want to be
 loved...
 you must love
 yourselves,
 and make your
 children feel
 that you love them.”*
 St. John Bosco

REGISTRATION Year: Fall 2016-Spring 2017



VERY IMPORTANT *We need this form completed before we accept your student into the program.

GENERAL INFORMATION ASP 03

Today's Date: _____

Student's Name: _____

Your Name: _____ **Relation to Student** _____

Date of **Birth:** _____ Grade: _____ Sex: M F

Name of School: _____ **Teacher's Name:** _____

Address: _____

Home _____ **Cell Phone:** _____ **Work Phone:** _____

I would like my student **to attend** the After School Program **4:00 pm to 5:00 pm:**

(check mark please)

Monday () Tuesday () Wednesday () Thursday () All 4 days ()

TRANSPORTATION **Transportation is limited-first come first served basis. We will let you know**

Does your student **need transportation**? Yes___ No___

If so, please list the locations you would like your student picked up and dropped off at:

Pick -up: _____

Drop-off: _____

EMERGENCY INFORMATION AND RELEASES:

In case of emergency we should call: (Other than above)

Name: _____

Relationship: _____ Phone: _____

By signing below, I _____ give permission for the Newman Catholic Center After School Program to use pictures of my student for publicity and grant purposes.

Applicant's Signature: X _____

When completed, please return this application to:

NEWMAN CATHOLIC CENTER – AFTER SCHOOL PROGRAM
500 ROOSEVELT CHARLESTON, IL 61920
TEL 217 348 0188 EMAIL newman@eiunewman.org

Please Continue ----->

PLEASE ANSWER ABOUT THE STUDENT

STRONG Academic areas are: _____

Areas of **IMPROVEMENT:** _____

FAVORITE subject at school: _____

LEAST FAVORITE subject at school: _____

Free Time ACTIVITIES: _____

What would you like to see your student improve in while at the After School Program:

****** To better help your child we require the MOST RECENT IEP ******

Dietary needs: _____

PLEASE READ: Policies of the Newman Catholic Center After School Program

- 1. The purpose of the After School Program is to help your student academically. This is not a babysitting service.** Your student will be engaged in educational activities for the first 45 minutes of this program. This is not negotiable. He/She is expected to bring his/her homework and necessary materials to the program each day. There will be days in which this amount will be decreased due to a party or other activity. You will be notified of those days in advance.
- 2. Your student is to attend everyday he/she is registered. There are numerous children waiting to get into the program. Excess absences will not be tolerated, and your student will be dismissed from the program. If your student will not be attending a certain day due to illness, doctor appointment, etc., you are expected to call the Newman Catholic Center at 348-0188 by 3:00 pm**
- 3. Your student is expected to be respectful and on his/her best behavior.** It is a privilege to attend this program. Misbehavior will not be tolerated. Your student will be dismissed from the program if misbehavior becomes excess.
- 4. As the ASP is sponsored by the Student Volunteer Center at the Newman Catholic Center.** We will offer some prayer/meditation to the kids and promote values that will impact positively their lives.

I agree to follow the policies of the Newman Catholic Center After School Program outlined above. I understand that excess absences and/or excess misbehavior will not be tolerated and my student will be dismissed from the program if they occur.

Applicant's signature: X _____

I authorize the After School Program to text or email me important alerts:

email address: _____